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**DATE:** February 9<sup>th</sup>, 2026

**TO:** Alderman Frost, Chair  
Members of the Finance and Personnel Committee

**FROM:** *Mitch Leatherby, Street & Transportation Superintendent*

**RE:** **Award of Joint Purchase Contract – Ford OEM Automotive Parts & Supplies**

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#### **CONTRACT DETAILS**

Bids Received: *Purchasing through the Sourcewell Fleet Parts Purchasing Cooperative Contract #101520-FMC*

Product: *Ford Original Equipment Manufacturer (OEM) Parts*

Vendor: *Brad Manning Ford of Dekalb, IL*

Contract Amount: *Based on unit pricing (Estimated Contract Value of \$75,000)*

Contract Duration: *Date of award through December 31, 2026 with two (2) possible annual extensions through November 14, 2028.*

Funding Source: *Central Garage Fund*

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#### **NARRATIVE**

*Staff recommends an award of contract to the Brad Manning Ford Dealership to purchase Ford Motor Company OEM parts & supplies with pricing of COST+15% through the Sourcewell Purchasing Cooperative. Existing contracts with local vendors are in place currently and will remain in place to purchase similar items. Incorporating an award of contract through the Sourcewell Purchase Co-op will allow for better incentives and steeper discounts through centralized ordering while increasing product availability to expedite vehicle repairs.*

*Currently, the Sourcewell contract through Ford Motor Company is set to reach maturity November 14, 2028. As that date approaches and contracts are renewed, an updated award recommendation will come forward for approval.*

*If you have any questions, please contact Mitch Leatherby, Street Superintendent at 779-348-7631.*

**RESOLUTION**  
**of the**  
**CITY COUNCIL OF THE CITY OF ROCKFORD, ILLINOIS**  
**SUBMITTED BY: FINANCE AND PERSONNEL COMMITTEE**

RESOLUTION AWARDING JOINT PURCHASING CONTRACT FOR FORD OEM AUTOMOTIVE PARTS  
& SUPPLIES

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WHEREAS, the Code of Ordinances for the City of Rockford, Illinois, provides as in Chapter 4, Article VI, Division 4, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive solicitation and awarded by the City Council; and,

WHEREAS, competitive proposals were NOT received for the City of Rockford for the following, but the City has chosen to substitute a competitive solicitation conducted by another jurisdiction, as allowed in the Code of Ordinances, for the following service:

FORD OEM AUTOMOTIVE PARTS & SUPPLIES

WHEREAS, the Finance and Personnel Committee of the City Council for the City of Rockford, Illinois has reviewed the staff recommendation for the aforementioned item(s) and recommends awarding a contract as follows:

Vendor: BRAD MANNING FORD of DEKALB, IL  
Amount: ESTIMATED CONTRACT VALUE OF \$75,000.00 BASED ON UNIT PRICING

WHEREAS, the Finance and Personnel Committee has determined that the funding for the aforementioned purchase shall be as follows:

CENTRAL GARAGE FUND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rockford, Illinois that the Mayor execute an agreement with BRAD MANNING FORD of DEKALB, IL for FORD OEM AUTOMOTIVE PARTS & SUPPLIES in the estimated amount of \$75,000.00 (based on unit pricing).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Legal Director is hereby authorized to prepare and deliver certified copies of this Resolution to the Central Services Manager.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

\_\_\_\_\_  
Thomas P. McNamara, Mayor  
City of Rockford, Illinois

\_\_\_\_\_  
Angela Hammer, Legal Director and Ex-Officio  
Keeper of the Records and Seal  
City of Rockford, Illinois

**RECOMMENDATION FOR RESOLUTION**

**TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:**

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of the joint purchasing agreement with BRAD MANNING FORD, of DEKALB, IL for FORD OEM AUTOMOTIVE PARTS & SUPPLIES, in the estimated amount of \$75,000.00 based on unit pricing. The Legal Director shall prepare the appropriate resolution.

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Kevin Frost (Chair)

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Jonathan Logemann (Vice chair)

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Frank Beach

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Dawn Granath

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Chad Tuneberg

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Logemann:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___