



MEMORANDUM

DATE: July 13, 2026

TO: Alderman Frost, Chair
Members of the Finance and Personnel Committee

FROM: *Rebecca Tyo, Fire Chief*

RE: **Award of Joint Purchasing Contract – Command Vehicle Upfitting**

CONTRACT DETAILS

Vendor: *MacQueen Equipment LLC, of St Paul, MN*

Contract Amount: *\$90,671.³⁶*

Contract Duration: *One-time purchase*

Funding Source: *Capital Lease Funds/Fire Department Capital Budget*

NARRATIVE

The Rockford Fire Department is recommending that the City Council authorize the Mayor to execute an agreement with MacQueen Equipment, LLC for the emergency vehicle upfitting of four (4) newly acquired Fire Department Chief Officer vehicles in an amount not to exceed \$90,671.36.

The Rockford Fire Department recently acquired four new Ford Expedition command vehicles to replace aging Chief Officer vehicles currently in service. Prior to being placed into operational service, each vehicle requires specialized emergency vehicle equipment installation to meet the operational needs of the command staff.

The proposed upfit includes installation of emergency warning lighting, siren systems, command vehicle controls, communications equipment mounting, mobile computer mounting hardware, power distribution systems, rear command storage cabinetry, scene lighting, and other mission-critical equipment necessary for emergency response. The proposal also includes pickup and delivery of the vehicles and a lifetime workmanship warranty from MacQueen Equipment.

MacQueen Equipment, LLC submitted quotes dated February 25, 2026, utilizing the State of Minnesota Cooperative Purchasing Contract No. 279139 for light-duty truck components and emergency vehicle equipment. Utilizing this cooperative purchasing contract allows the City to obtain competitive pricing while expediting procurement and ensuring compliance with applicable purchasing requirements.

The estimated cost to upfit each vehicle is \$22,667.84, for a total project cost of \$90,671.36.

If you have any questions, feel free to contact Rebecca Tyo, Fire Chief, at 779-500-6526.

RESOLUTION
of the
CITY COUNCIL OF THE CITY OF ROCKFORD, ILLINOIS
SUBMITTED BY: FINANCE AND PERSONNEL COMMITTEE

RESOLUTION AWARDING JOINT PURCHASING CONTRACT FOR COMMAND VEHICLE UPFITTING

WHEREAS, the Code of Ordinances for the City of Rockford, Illinois, provides as in Chapter 4, Article VI, Division 4, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive solicitation and awarded by the City Council; and,

WHEREAS, competitive proposals were NOT received for the City of Rockford for the following, but the City has chosen to substitute a competitive solicitation conducted by another jurisdiction, as allowed in the Code of Ordinances, for the following:

COMMAND VEHICLE UPFITTING

WHEREAS, the Finance and Personnel Committee of the City Council for the City of Rockford, Illinois has reviewed the staff recommendation for the aforementioned item(s) and recommends awarding the contract as follows:

Vendor: MACQUEEN EQUIPMENT LLC, OF ST PAUL, MN
Amount: \$90,671.36

WHEREAS, the Finance and Personnel Committee has determined that the funding for the aforementioned purchase shall be as follows:

CAPITAL LEASE FUNDS/FIRE DEPARTMENT CAPITAL BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rockford, Illinois that the Mayor execute an agreement with MACQUEEN EQUIPMENT LLC, of ST PAUL, MN for COMMAND VEHICLE UPFITTING in the amount of \$90,671.36, subject to the specifications in the contract.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Legal Director is hereby authorized to prepare and deliver certified copies of this Resolution to the Central Services Manager.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this _____ day of _____, 2026.

ATTEST:

Thomas P. McNamara, Mayor
City of Rockford, Illinois

Angela L. Hammer, Legal Director and Ex-Officio
Keeper of the Records and Seal
City of Rockford, Illinois

Rockford, Illinois

Date: July 13, 2026

RECOMMENDATION FOR RESOLUTION

TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of the joint purchasing agreement with MACQUEEN EQUIPMENT LLC, of ST PAUL, MN for COMMAND VEHICLE UPFITTING in the amount of \$90,671.36. The Legal Director shall prepare the appropriate resolution.

Kevin Frost (Chair)

Chad Tuneberg (Vice chair)

Frank Beach

Dawn Granath

Jaime Salgado

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Salgado:	Ayes:___	Nays:___	Absent:___