



DATE: April 13, 2026

TO: Alderman Frost, Chair
Members of the Finance and Personnel Committee

FROM: Timothy Hinkens, City Engineer / Interim Director of Public Works

RE: **Resolution for Improvement under the Illinois Highway Code**

DETAILS

The following project requires Council authorization for use of Motor Fuel Tax funds.

Product/Service/Project: Region 1 Planning Council FY-2026 Funding

Scope of Work: Transportation Planning Services

Requested Amount: \$91,308.49

Funding Source: Motor Fuel Tax Funds

Section Number: 26-00680-00-ES

This resolution funds the Region 1 Planning Council (R1PC) per the MPO Cooperative Agreement, adopted September 24, 2018. The requested amount of \$91,308.49 represents Rockford's contribution for FY-2026 (July 1, 2025 - June 30, 2026).

This contribution can be found in the *Community Enhancement and Economic Development* chapter of the FY 2026-2030 Capital Improvement Program.

Please contact Timothy Hinkens, City Engineer, with any questions.



RESOLUTION

Be It Resolved, by the Council of the City of Rockford, Illinois, that the following described project be improved under the Illinois Highway Code:

Additional

Region 1 Planning Council Annual Contribution
Transportation Planning
26-00680-00-ES
\$91,308.49

Be It Further Resolved:

1. That this project shall consist of transportation planning services.
2. That the work shall be done by existing intergovernmental Cooperative Agreement, dated September 24, 2018.

Be It Further Resolved that the Legal Director is hereby directed to transmit two (2) certified copies of this Resolution to the District Office of the Illinois Department of Transportation at Dixon, Illinois.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this _____ day of _____, 2026.

ATTEST:

Thomas P. McNamara, Mayor
City of Rockford, Illinois

Angela Hammer, Legal Director and Ex-Officio
Keeper of the Records and Seal
City of Rockford, Illinois

Rockford, Illinois

Date: April 13, 2026

RECOMMENDATION FOR RESOLUTION

TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of the RESOLUTION for REGION 1 PLANNING COUNCIL FY-2026 CONTRIBUTION for MFT Funds, in the amount of \$91,308.49. The Legal Director shall prepare the appropriate resolution.

Kevin Frost (Chair)

Jonathan Logemann (Vice Chair)

Frank Beach

Dawn Granath

Chad Tuneberg

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Logemann:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___



Resolution for Improvement Under the Illinois Highway Code

E-mail Reset Form

Is this project a bondable capital improvement?
 Yes No

Resolution Type	Resolution Number	Section Number
Original		26-00680-00-ES

BE IT RESOLVED, by the Council of the City
Governing Body Type Local Public Agency Type
 of Rockford Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
 the Illinois Highway Code. Work shall be done by Contract.
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
+ R1 Planning Council FY 2026 Funding				
-				

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
+				
-				

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

FY-2026 contribution to R1 Planning Council (MPO) per an Intergovernmental Cooperative Agreement dated September 24, 2018.

That there is hereby appropriated the sum of ninety one thousand three hundred and eight + 49/100 Dollars (91,308.49) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Angela Hammer City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type

of Rockford in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Rockford at a meeting held on April 20, 2026.
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.
Day Month, Year

(SEAL)

Clerk Signature & Date

Approved
 Regional Engineer Signature & Date
 Department of Transportation

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:
 - Original would be used when passing a resolution for the first time for this project.
 - Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
 - Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

E-mail

Reset Form

Instructions for BLR 09110 - Page 2 of 2

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.Seal
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office.
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District