



MEMORANDUM

To: Alderman Frost, Finance and Personnel Committee Chairman

From: Shurice Hunter, Human Resources Director

Re.: Revisions to the City of Rockford Rules and Regulations

Date: May 26, 2026

Please refer to the updated City of Rockford Personnel Rules and Regulations to the Finance and Personnel Committee. The Human Resources Department recommends approval of the revised document which includes the following changes:

1. Addition of definition of Illness
2. Revised Residency section
3. Addition to Cellular Phone Usage (VESSA-related)
4. Addition to Police for Usage of Computers, the Internet and E-Mail (VESSA-related)
5. Additions to Victims' Economic Safety and Security Act (VESSA) Leave as follows:
 - a. Policy Procedures
 - b. Disclosures
 - c. Employees Concerned about Domestic Violence
 - d. Resources
6. Addition of Item V. to General Employment Policies

The City of Rockford is committed to maintaining up-to-date policies and procedures, which adhere to State and Federal laws and reflect the most up to date policies.

Staff seeks the approval of the revised City of Rockford Rules and Regulations to be effective June 1, 2026.

Thank you for your consideration