



MEMORANDUM

Date: July 13, 2026

To: Alderman Kevin Frost, Chairman
Finance and Personnel Committee

From: Andrea Hinrichs, Housing and Program Manager

RE: Award of RFP– Environmental Review & Assessment Services (RFP No.: 326-CD-021)

Contract Details:

Proposals Opened: 4/9/2026

Product/Service/Project: Environmental Review & Assessment Services

Vendor(s): Professional Environmental Engineers, Inc. – St. Louis, MO
Specialty Consulting, Inc. – Chicago, IL
ECS Midwest, LLC – Buffalo Grove, IL

Contract Amount(s): \$84,450 (Annual Estimate)

Contract Duration: One (1) year, with four (4) possible one-year extensions

Funding Source: Various.

The Community & Economic Development Department requests approval to contract with the three (3) vendors mentioned above to provide services necessary for staff to complete the environmental reviews required for federal grants received within the municipal boundaries of the City of Rockford. This includes, but is not limited to, grants such as the City’s Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), the federal grants that the Rockford Housing Authority receives, and any Economic Development Initiative (EDI) – Community Project Funding Grants.

Every expenditure from a federal grant requires an environmental review (ER). The type of expenditure dictates the level of review, some being very complex and extensive, requiring property assessments such as a Phase I or II assessments, etc., that the vendors provide.

Additionally, the vendors are HUD Environmental Review Online System (HEROS) users, therefore, allowing them to upload their data/findings directly in the ER system, ultimately streamlining the process for City staff.

For more information about Environmental Reviews follow the link below.
<https://il-rockford.civicplus.com/689/Environmental-Reviews>

RESOLUTION
of the
CITY COUNCIL OF THE CITY OF ROCKFORD, ILLINOIS
SUBMITTED BY: FINANCE AND PERSONNEL COMMITTEE

RESOLUTION AWARDING CONTRACT FOR ENVIRONMENTAL REVIEW & ASSESSMENT SERVICES

WHEREAS, the Code of Ordinances for the City of Rockford, Illinois, provides as in Chapter 4, Article VI, Division 4, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive solicitation and awarded by the City Council; and,

WHEREAS, competitive proposals were received for the City of Rockford for the following:

ENVIRONMENTAL REVIEW & ASSESSMENT SERVICES

WHEREAS, the Finance and Personnel Committee of the City Council for the City of Rockford, Illinois has reviewed the proposals received for the aforementioned item(s) and recommends awarding the proposals as follows:

Vendor: PROFESSIONAL ENVIRONMENTAL ENGINEERS, INC. – ST. LOUIS, MO
 SPECIALTY CONSULTING, INC. – CHICAGO, IL
 ECS MIDWEST, LLC – BUFFALO GROVE, IL
Amount: \$84,450.00 (ANNUAL ESTIMATE)

WHEREAS, the Finance and Personnel Committee has determined that the funding for the aforementioned purchase shall be as follows:

VARIOUS GRANTS

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rockford, Illinois that the Mayor execute an agreement with PROFESSIONAL ENVIRONMENTAL ENGINEERS, INC. of ST. LOUIS, MO, SPECIALTY CONSULTING, INC. of CHICAGO, IL, and ECS MIDWEST, LLC of BUFFALO GROVE, IL for ENVIRONMENTAL REVIEW & ASSESSMENT SERVICES in the estimated annual amount of \$84,450.00 subject to the specifications in the invitation to RFP.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Legal Director is hereby authorized to prepare and deliver certified copies of this Resolution to the Central Services Manager.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this _____ day of _____, 2026.

ATTEST:

Thomas P. McNamara, Mayor
City of Rockford, Illinois

Angela L. Hammer, Legal Director and Ex-Officio
Keeper of the Records and Seal
City of Rockford, Illinois

Rockford, Illinois

Date: July 13, 2026

RECOMMENDATION FOR RESOLUTION

TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of the agreement with PROFESSIONAL ENVIRONMENTAL ENGINEERS, INC. OF ST. LOUIS, MO, SPECIALTY CONSULTING, INC. of CHICAGO, IL, AND ECS MIDWEST, LLC OF BUFFALO GROVE, IL for ENVIRONMENTAL REVIEW & ASSESSMENT SERVICES in the estimated annual amount of \$84,450.00. The Legal Director shall prepare the appropriate resolution.

Kevin Frost (Chair)

Chad Tuneberg (Vice chair)

Frank Beach

Dawn Granath

Jaime Salgado

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Salgado:	Ayes:___	Nays:___	Absent:___