



MEMORANDUM

DATE: March 9, 2026

TO: Alderman Frost, Chair
Members of the Finance and Personnel Committee

FROM: *Rebecca Tyo, Fire Chief*

RE: **Award of Sole Source Contract – Fire Apparatus Supplies and Service Repair**

CONTRACT DETAILS

Vendor: *JX Truck Center, Inc. of Rockford, IL*

Contract Duration: *Through 12/31/26 with four (4) optional annual extensions*

Contract Amount: *Based on unit pricing (Est. annual contract value \$100,000.00)*

Funding Source: *Fire Department Operating Budget*

NARRATIVE

The Rockford Fire Department is recommending an award of contract to JX Truck Center, the authorized local parts distributor and fleet repair shop. This contract will also include parts and labor on services performed by JX Trucking when the Rockford Fire Maintenance Facility staff do not have the capacity to make necessary repairs in-house.

JX Truck Center provides the parts necessary for preventive maintenance and repairs to keep our fleet in operational readiness. They are also an authorized fleet repair shop for Cummins, which is the powertrain equipped in all of our fire apparatus.

If you have any additional questions, feel free to contact Rebecca Tyo, Fire Chief, at 779-500-6526.

RESOLUTION
of the
CITY COUNCIL OF THE CITY OF ROCKFORD, ILLINOIS
SUBMITTED BY: FINANCE AND PERSONNEL COMMITTEE

RESOLUTION AWARDING SOLE SOURCE CONTRACT – FIRE APPARATUS SUPPLIES AND SERVICE REPAIR

WHEREAS, the Code of Ordinances for the City of Rockford, Illinois, provides as in Chapter 4, Article VI, Division 4, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive solicitation and awarded by the City Council; and,

WHEREAS, competitive proposals were NOT received for the City of Rockford for the following, as the contract was not bid:

FIRE APPARATUS SUPPLIES AND SERVICE REPAIR

WHEREAS, the Finance and Personnel Committee of the City Council for the City of Rockford, Illinois has reviewed the staff recommendation for the aforementioned item(s) and recommends awarding the contract as follows:

Vendor: JX TRUCK CENTER, INC. of ROCKFORD, IL
Amount: \$100,000.00 (estimated, based on unit pricing)

WHEREAS, the Finance and Personnel Committee has determined that the funding for the aforementioned purchase shall be as follows:

FIRE DEPARTMENT OPERATING BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rockford, Illinois that the Mayor execute an agreement with JX TRUCK CENTER, INC. of ROCKFORD, IL for FIRE APPARATUS SUPPLIES AND SERVICE REPAIR in the estimated amount of \$100,000.00, subject to the specifications in the contract.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Legal Director is hereby authorized to prepare and deliver certified copies of this Resolution to the Central Services Manager.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this _____ day of _____, 2026.

ATTEST:

Thomas P. McNamara, Mayor
City of Rockford, Illinois

Angela L. Hammer, Legal Director and Ex-Officio
Keeper of the Records and Seal
City of Rockford, Illinois

Rockford, Illinois

Date: March 9, 2026

RECOMMENDATION FOR RESOLUTION

TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of the Sole Source Contract agreement with JX TRUCK CENTER, INC. of ROCKFORD, IL for FIRE APPARATUS SUPPLIES AND SERVICE REPAIR in the estimated amount of \$100,000.00. The Legal Director shall prepare the appropriate resolution.

Kevin Frost (Chair)

Jonathan Logemann (Vice Chair)

Frank Beach

Dawn Granath

Chad Tuneberg

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Logemann:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___