

Rockford, IL

*425 E. State Street
Rockford, IL 61104
www.rockfordil.gov*



Meeting Minutes

Tuesday, April 21, 2026

12:00 PM

Special Meeting

City Hall, Conference Room A

Community Action Agency Board

I. CALL TO ORDER

- Present** Gina Delrose
Dorothy Redd
Jeremiah Griffin
Tiana McCall
Mary Yoho
Mary Cacioppi
Alan Zais
Erin Marshall
Shelton Kay
- Absent** Ken Oliver
Alderman Jaime Salgado
Alderman Dawn Granath
Jeff Bailey
Mayte Naja

Tiana McCall arrived at 12:28pm.

II. ACTION ON MINUTES

Approval of Minutes held on January 20, 2026.

[26-00225](#)

Attachments: [CAA Board Meeting Minutes 1-20-2026](#)

Motioned by Mary Cacioppi. Second by Alan Zais. All in favor.

Approved

Aye: Delrose, Redd, Griffin, McCall, Yoho, Cacioppi, Zais, Marshall, and Kay

Absent: Oliver, Alderman Salgado, Alderman Granath, Bailey, and Naja

III. PROGRAMMATIC REPORT COMMUNITY SERVICES

Community Services Programmatic Report

[26-00297](#)

Attachments: [Community Services Mar 2026](#)

Discussed

A. An update to the previously submitted Weatherization report is that our program was de obligated about 2 yeas ago putting us on a bi-weekly monitoring call. Currently about 23 agencies statewide are needing this bi-weekly monitoring call. We have since brought our program back up to the top 5 and this was achieved with only 2 staff members.

III. PROGRAMMATIC REPORT HEAD START

Head Start Programmatic Report

[26-00298](#)

Attachments: [Head Start Mar 2026](#)

Discussed

IV. PROGRAMMATIC REPORT FISCAL

Fiscal Programmatic Report

[26-00299](#)

Attachments: [HS Fiscal report including budgets Mar 2026](#)

Discussed

A. An update to the previously submitted Fiscal report is that we just completed our 2025 city-wide audit. June 1st will begin our audit with DCEO (Illinois Department of Commerce and Economic Opportunity).

V. EXECUTIVE DIRECTORS REPORT

A. The Illinois Association of Community Action Agencies (IACAA) will be hosting an upcoming board training. CSBG Information Memorandum 82 highlights the importance of the Board as a core component of strong governance, and this expectation is reinforced through the required compliance with the CSBG Organizational Standards. This is essential to demonstrate adherence to the governance and leadership standards outlined for CSBG-funded agencies. It is MANDATORY for the Executive Director and Chair of the Board of Directors but strongly encouraged for all board members to attend. The virtual meeting will be held on July 7, 2026 from 12pm to 2pm.

Discussed

B. The state has exhausted discretionary funds for agencies already out of funds. We should be okay until around the end of May but are currently awaiting the next quarter's CSBG funds. Since CSBG is used as a match, our other programs are also affected.

C. Bi-laws updated and Strategic Planning both need to be completed. During discussion, we have decided to have a 1/2 day in-person session with plenty of notice given.

VI. OFFICERS REPORTS

A. Alan Zais talked about the extremely long or closed waiting lists for Housing Authorities. He is working on structuring a family self-sufficiency plan to try to protect families.

VII. GUEST REPORT/PRESENTATION

A. No guest was present.

VIII. GENERAL DISCUSSION

A. Completion of OMA training.

Discussed

IX. NEW BUSINESS

A. Rescheduling of May 19, 2026 meeting.

Meeting rescheduled to May12, 2026.

Discussed

B. IACAA 2026 Advancing Affordability Conference registration held on May 18th-19th, 2026 in Springfield, IL.

Discussed

C. Proposed to appoint Jeremiah Griffin into the private sector.

Motioned by Gina DelRose. Second by Tiana McCall. All in favor.

Will send the recommendation to Mayor's office for final approval and assignment.

Approved

Aye: Delrose, Redd, Griffin, McCall, Yoho, Cacioppi, Zais, Marshall, and Kay

Absent: Oliver, Alderman Salgado, Alderman Granath, Bailey, and Naja

X. APPOINTMENTS AND RESIGNATIONS

A. Appointment of President

New President: Tiana McCall

Motioned by Alan Zais. Second by Gina DelRose. All in favor.

Approved

Aye: Delrose, Redd, Griffin, McCall, Yoho, Cacioppi, Zais, Marshall, and Kay

Absent: Oliver, Alderman Salgado, Alderman Granath, Bailey, and Naja

A. Appointment of Vice-President

New Vice-President: Mary Cacioppi

Motioned by Alan Zais. Second by Gina DelRose. All in favor.

Approved

Aye: Delrose, Redd, Griffin, McCall, Yoho, Cacioppi, Zais, Marshall, and Kay

Absent: Oliver, Alderman Salgado, Alderman Granath, Bailey, and Naja

A. Appointment of Secretary

New Secretary: Shelton Kay

Motioned by Alan Zais. Second by Gina DelRose. All in favor.

Approved

Aye: Delrose, Redd, Griffin, McCall, Yoho, Cacioppi, Zais, Marshall, and Kay

Absent: Oliver, Alderman Salgado, Alderman Granath, Bailey, and Naja

XI. ADJOURNMENT

Motioned by Alan Zais. Second by Mary Cacioppi.

All in favor. Motion carries. End time 1:15pm. Total time 1 hour 11mins.

The next Community Action Agency Board Meeting is taking place on 12:00pm May 12 at City Hall Conference Room B.

THE CITY OF ROCKFORD INTENDS TO COMPLY WITH THE INTENT AND SPIRIT OF THE AMERICANS WITH DISABILITIES ACT. IF A SIGN LANGUAGE INTERPRETER, PERSONAL P.A. SYSTEM, OR OTHER SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CALL THE LEGAL DEPARTMENT AT (779) 348-7391 AT LEAST 48 HOURS IN ADVANCE, SO WE CAN BE PREPARED TO ASSIST YOU.