



DATE: May 11, 2026

TO: Alderman Frost, Chair
Members of the Finance and Personnel Committee

FROM: Ken Mattson, CIP Operations Manager

RE: Award of Bid: Jamestown Ditch Drainage Improvements

Jamestown Ditch Drainage Improvements			
Contract Details		Project Details	
Bids Opened	5	Design Engineering	In House
Bids Received	5	Construction Inspection	In House
Vendor	NTrak Group	Construction	\$123,414.52
Contract Duration	November 28, 2026	Land Acquisition	\$
Contract Award Amount	\$123,414.52	Utility Relocation (please indicate if a Rider will be used)	\$15,321.08
Engineer's Estimate	\$169,790.00	Demolition	\$
Variance From Estimate	-27.3%	Water Main Costs	\$
Funding Source	CIP General Fund	Misc/Contingency Costs	\$
		Total Projected Project Cost	\$138,735.60

NARRATIVE

This project consists of installing a drainage ditch along Hwy. 20 and through adjacent properties in the Jamestown neighborhood in an effort to divert and control flood water.

Based on an evaluation of the bids received, it is the recommendation of the Department of Public Works that the bid be awarded to N-Trak Group. This bid is considered the lowest eligible and responsible bid received by the City. The final contract amount will be based on final quantities measured in the field at completion of construction.

This project is done in accordance with the "Stormwater and Drainage Program" chapter of the *FY 2026-2030 Capital Improvement Program*, adopted by City Council on December 15, 2025.

If you have any questions, please contact Jeremy Mitchell, Assistant Stormwater Manager at (779) 348-7354.

RESOLUTION
of the
CITY COUNCIL OF THE CITY OF ROCKFORD, ILLINOIS
SUBMITTED BY: FINANCE AND PERSONNEL COMMITTEE

RESOLUTION AWARDING OF BID CONTRACT FOR JAMESTOWN DITCH DRAINAGE IMPROVEMENTS

WHEREAS, the Code of Ordinances for the City of Rockford, Illinois, provides as in Chapter 4, Article VI, Division 4, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$25,000, shall be based on competitive solicitation and awarded by the City Council; and,

WHEREAS, competitive proposals were received for the City of Rockford for the following:

JAMESTOWN DITCH DRAINAGE IMPROVEMENTS

WHEREAS, the Finance and Personnel Committee of the City Council for the City of Rockford, Illinois has reviewed the proposals received for the aforementioned item(s) and recommends awarding the proposals as follows:

Vendor: N-TRAK GROUP
Amount: \$123,414.52

WHEREAS, the Finance and Personnel Committee has determined that the funding for the aforementioned purchase shall be as follows:

CIP GENERAL FUND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rockford, Illinois that the Mayor execute an agreement with N-TRAK GROUP. of LOVES PARK, IL for JAMESTOWN DITCH DRAINAGE IMPROVEMENTS in the amount of \$123,414.52, subject to the specifications in the invitation to bid.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Legal Director is hereby authorized to prepare and deliver certified copies of this Resolution to the Central Services Manager.

The above and foregoing Resolution was adopted by the City Council of the City of Rockford, Illinois, this _____ day of _____, 2026.

ATTEST:

Thomas P. McNamara, Mayor
City of Rockford, Illinois

Angela Hammer, Legal Director
Ex-Officio Keeper of the Records and Seal
City of Rockford, Illinois

RECOMMENDATION FOR RESOLUTION

TO THE CITY COUNCIL OF THE CITY OF ROCKFORD:

Council Members:

The Committee on Finance and Personnel having received a request hereby begs leave to report recommending **approval** of contract with N-TRAK GROUP of LOVES PARK, IL for JAMESTOWN DITCH DRAINAGE IMPROVEMENTS, in the amount of \$123,414.52. The Legal Director shall prepare the appropriate resolution.

Kevin Frost (Chair)

Jonathan Logemann (Vice chair)

Frank Beach

Dawn Granath

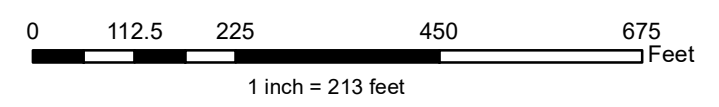
Chad Tuneberg

Committee Action Taken:

Frost:	Ayes:___	Nays:___	Absent:___
Logemann:	Ayes:___	Nays:___	Absent:___
Beach:	Ayes:___	Nays:___	Absent:___
Granath:	Ayes:___	Nays:___	Absent:___
Tuneberg:	Ayes:___	Nays:___	Absent:___



Jamestown Ditch Drainage Improvements Project Location Map



This document is neither a legally recorded map nor survey and is not intended to be used as such. Although this map has been reviewed to ensure data accuracy, the City of Rockford provides this map "as is" and makes no guarantee or warranty concerning the accuracy of information contained within the map. This map should be used as reference only.

**CITY OF ROCKFORD
TABULATION OF BIDS**

BID ON: JAMESTOWN DITCH DRAINAGE IMPROVEMENTS
BID NO: 426-PW-039
OPENING: 05/01/25
VENDORS NOTIFIED: 236

FIRM	BID BOND	EEO's	APPRENT.	TOTAL
N-Trak Group Loves Park, IL	X	X	X	\$123,414.52 Ø
DPI Construction Pecatonica, IL	X	X	X	\$189,161.00
Northern Illinois Service Rockford, IL	X	X	X	\$163,448.82
Copenhaver Construction Union, IL	X	X	X	\$305,311.13
O'Brien Civil Works Mt. Morris, IL	X	X	X	\$183,113.30

Ø RECOMMENDED AWARD

*** AS READ**

√ AS CORRECTED