



Community Action Agency Board Meeting Minutes

425 E. State Street
Rockford, IL 61104
www.rockfordil.gov

Tuesday, May 12, 2026
12:00 PM

I. CALL TO ORDER

- Present**
 - Gina Delrose
 - Tiana McCall
 - Mary Yoho
 - Mary Cacioppi
 - Alderman Jaime Salgado
 - Alan Zais
 - Erin Marshall
 - Shelton Kay
- Absent**
 - Dorothy Redd
 - Ken Oliver
 - Alderman Dawn Granath
 - Jeff Bailey
 - Mayte Naja

- A. The CAA Board Meeting was called to order at 12:03pm.
- B. Staff Present: Anquette Parham: Executive Director of Health & Human Services, Owen Carter: Deputy Director of Health & Human Services, Christopher Greenwood: Director of Community Services, Kim Thompson: CAA Board Clerk.

Quorum Established 12:04pm

II. ACTION ON MINUTES

Approval of Minutes held on April 21, 2026 [26-00552](#)

Attachments: [CAA Board Meeting Minutes 4-21-2026](#)

- A. Amended minutes posted for February 17, 2026. The term President was changed to Chair. The term Vice-President was changed to Vice-Chair.

Motioned by Erin Marshall. Seconded by Shelton Kay.

Approved

Aye: Delrose, McCall, Yoho, Cacioppi, Alderman Salgado, Zais, Marshall, and Kay

Absent: Redd, Oliver, Alderman Granath, Bailey, and Naja

III. PROGRAMMATIC REPORT COMMUNITY SERVICES

Community Services Programmatic Report

[26-00557](#)

Attachments: [Community Services May 2026](#)

Discussed

IV. PROGRAMMATIC REPORT HEAD START

Head Start Programmatic Report

[26-00553](#)

Attachments: [2 Head Start May 2026](#)

Discussed

A. FA2 review (HeadStart) held last week of April went very well. There was great changes since FA1 review. Our final report was received back quickly and we passed everything.

B. Tiana McCall suggested advertising at Back To School to recruit for Policy Council Reps.

C. Alderman Jaime Salgado asked about the classroom locations criteria. He may have potential spaces in his ward. Daycares that receive the Smart Start grant (helps with staff wages) are prohibited to partner with HeadStart but working on changing that policy for future.

V. PROGRAMMATIC REPORT FISCAL

Fiscal Programmatic Report

[26-00554](#)

Attachments: [3 HS Fiscal report Mar 2026](#)

Discussed

VI. EXECUTIVE DIRECTORS REPORT

A. Equal Employment Opportunity plan/report was sent to all board members. This was not broken down per department. No questions, comments, or concerns were brought up.

B. May is Community Action month. Will receive a Proclamation from Mayor on Tuesday, May 26th at 5:30pm in Council chambers. All are welcome to attend.

C. Te'Airia will email scholarship process to all board members for participation.

D. Generated healthy list of interest for advisory board. An information zoom meeting will be set up for further recruitment.

E. The upcoming Board Training will be held on July 7, 2026 from 12noon-2pm. We will host it in Conference Room C. Lunch will be provided. This is mandatory for those on Executive Board, but it is recommended for all to attend. A calendar invite will be sent out.

VII. OFFICERS REPORTS

A. Mary Cacioppi talked about refining the Getting Ahead Program. They are looking to have a BETA test for the next class to include getting individual reports and aggregated reports. These would be provided to each individual so they can see their own achievements and see how their goals impacts their futures.

B. Gina DelRose explained how a pantry freezer got busted. They are in need of money to replace. WalMart will provide produce for pantries.

VIII. GUEST REPORT/PRESENTATION

A. No guest was present.

IX. GENERAL DISCUSSION

X. NEW BUSINESS

XI. APPOINTMENTS AND RESIGNATIONS

XII. ADJOURNMENT

Motioned by Jaime Salgado. Seconded by Mary Cacioppi.

Approved

Aye: Delrose, McCall, Yoho, Cacioppi, Alderman Salgado, Zais, Marshall, and Kay

Absent: Redd, Oliver, Alderman Granath, Bailey, and Naja

End time 12:41pm. Total time 38 mins.

The next Community Action Agency Board Meeting is taking place on 12:00pm July 21 at City Hall Conference Room B.

THE CITY OF ROCKFORD INTENDS TO COMPLY WITH THE INTENT AND SPIRIT OF THE AMERICANS WITH DISABILITIES ACT. IF A SIGN LANGUAGE INTERPRETER, PERSONAL P.A. SYSTEM, OR OTHER SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CALL THE LEGAL DEPARTMENT AT (779) 348-7391 AT LEAST 48 HOURS IN ADVANCE, SO WE CAN BE PREPARED TO ASSIST YOU.