

# **Rockford, IL**

*425 E. State Street  
Rockford, IL 61104  
[www.rockfordil.gov](http://www.rockfordil.gov)*



## **Meeting Minutes**

**Tuesday, February 17, 2026**

**11:00 AM**

**City Hall, Conference Room B**

**Community Action Agency Executive Committee**

## I. CALL TO ORDER

- A. The CAA Executive Board Meeting was called to order at 11:10am.

## II. ATTENDANCE

- A. Present: Dorothy Redd, Jeremiah Griffin
- B. Absent: N/A
- C. Staff Present: Owen Carter: Deputy Director of Health & Human Services, Christopher Greenwood: Director of Community Services, Kim Thompson: CAA Board Clerk

**Quorum Established 11:11am**

## III. ACTION ON MINUTES

- A. Approval of Minutes from the Meeting held on December 16, 2025.

Approved

**Aye:** Redd, and Griffin

**Aye:** Redd, and Griffin

## IV. GENERAL INFORMATION

- A. Head Start

- 1. The Deputy Director stated that the Head Start FA1 has been all cleared up. Certifications were provided and we received a release.

- 2. The current DHS shut down has no affect on our programs at this time.

- B. CAA Board Meetings

- 1. Deputy Director stated that the Open Meetings Act (OMA) training will be held annually.

- 2. The CAA Board also need to review our mission statement and strategic planning to make sure they are aligning with our current by laws.

- 3. The CAA Board needs to select new executive officers: President, Vice-President, and Secretary.

- C. LIHEAP

- 1. Considering reducing Liheap outreach from 2 days down to 1. Attendance is lower and this would allow staff to be in office and offer more phone appointments.

2. Disconnections can occur April 1st or when the temperature is higher than 30 degrees for 3 consecutive days.

D. Weatherization

1. We are wrapping up with our obligated 2 year Intergovernmental Agreement (IGA) with Rockford Housing Agreement (RHA). This will not be renewed as we are looking to commit to an IGA with the other housing authority and possible other areas to assist.

E. CSBG

1. Our Scholarship Program will be starting within the next 2 months.

2. Our Gardens Program should be sending out applications soon.

a. Strategic planning meeting was originally set up with Director of National Association for the Advancement of Colored People (NAACP). Unfortunately he passed away. We will continue looking to see how we can work together with the NAACP.

## V. OFFICERS REPORTS

A. Dorothy Redd announced the Rockford Association for Minority Management (RAMM) Scholarship Banquet is hosting their 27th Banquet for scholarships to high school students. It will be held at Tebala Event Center from 6pm to 9pm.

## VI. ADJOURNMENT

A. The meeting was adjourned at 11:21am.

Approved

**Aye:** Redd, and Griffin

**Aye:** Redd, and Griffin

B. The next Executive Committee Meeting will be March 17, 2026 at Rockford City Hall Conference Room B.

**THE CITY OF ROCKFORD INTENDS TO COMPLY WITH THE INTENT AND SPIRIT OF THE AMERICANS WITH DISABILITIES ACT. IF A SIGN LANGUAGE INTERPRETER, PERSONAL P.A. SYSTEM, OR OTHER SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CALL THE LEGAL DEPARTMENT AT (779) 348-7391 AT LEAST 48 HOURS IN ADVANCE, SO WE CAN BE PREPARED TO ASSIST YOU.**