



Community Action Agency Executive Committee

425 E. State Street
Rockford, IL 61104
www.rockfordil.gov

Meeting Minutes

Tuesday, June 16, 2026

11:00 AM

I. CALL TO ORDER

Present Tiana McCall
Mary Cacioppi
Shelton Kay

A. The CAA Executive Board Meeting was called to order at 11:15am.

B. Absent: N/A

C. Staff Present: Anquette Parham: Executive Director of Health & Human Services, Owen Carter: Deputy Director of Health & Human Services, Christopher Greenwood: Director of Community Services, Kim Thompson: CAA Executive Board Clerk

Quorum Established 11:16am

II. ACTION ON MINUTES

Approval of Minutes held on May 12, 2026.

[26-00736](#)

Attachments: [5-12-26 CAA Executive Committee Minutes](#)

Motion made by Mary Cacioppi. Seconded by Shelton Kay.

Approved

Aye: McCall, Cacioppi, and Kay

III. GENERAL INFORMATION

A. Reminder that the upcoming mandatory Board Training will be held on July 7, 2026 from 12noon-2pm. We will host it in Conference Room C. The calendar invite was sent out.

Discussed

B. Program updates from funders.

Discussed

1. Head Start is still waiting for the formal Change of Scope to be approved. The notice of state award (NOSA) was received and that reflects the Change of Scope. This would allow us to continue with our current attendance. Any wage increase would retro back to current grant year.
 2. Community Services received a slight increase in CSBG federal funding. There is a current pause on funding rent payments until next funding begins in July. The Weatherization Program will be partnering with Central Terrace Co-Op.
- C. Conference updates and Network initiatives on the horizon.

Discussed

1. Executive Director attended the Cap Law Conference.
 - a. Fire Department and EMS are aligning. They observe lack of services, defer them to our office.
2. City Council approved allocation to Human Services for \$250,000 without restrictions on 6/15/26. Additionally, \$100,000 will be provided from the cannabis tax.
3. They had a Re-Entry simulation at the DCEO Round Table. We had both our Head Start and CSBG Housing staff attend. Staff learned and were reminded of the need for this to be a whole family case management program. The questions should be asked on how we can assist them and making sure they are aware that these are needed questions to assist them and not to be nosy or not get assistance for their answers. The point is to see how to help stabilize the family.
4. NCAP Conference will be held in St. Louis, MO from August 31 -1 (pre-conference) September 2-4.
 - a. They are surveying agencies now to see what our partnerships look like with our Foster/Welfare systems.

VI. OFFICERS REPORTS

V. ADJOURNMENT

Motioned by: Shelton Kay. Seconded by Tiana McCall.

Approved

Aye: McCall, Cacioppi, and Kay

End time 12:03pm. Total time 48 mins.

The next Executive Committee Meeting will be held on 11:00am July 21 at City Hall Conference Room B.

THE CITY OF ROCKFORD INTENDS TO COMPLY WITH THE INTENT AND SPIRIT OF THE AMERICANS WITH DISABILITIES ACT. IF A SIGN LANGUAGE INTERPRETER, PERSONAL P.A. SYSTEM, OR OTHER SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CALL THE LEGAL DEPARTMENT AT (779) 348-7391 AT LEAST 48 HOURS IN ADVANCE, SO WE CAN BE PREPARED TO ASSIST YOU.